

# UNIONVILLE- CHADDS FORD SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: JURY/WITNESS DUTY

ADOPTED: October 20, 2014

REVISED:

<p>1. Authority 42 Pa. C.S.A. Sec. 4563</p> <p>2. Guidelines</p>	<p style="text-align: center;">342. JURY/WITNESS DUTY</p> <p>Regularly employed administrative, professional and support employees shall be protected against loss of employment for time served on jury/witness duty.</p> <p>When an employee is notified of jury/witness duty, s/he shall inform the immediate supervisor.</p> <p>Employees called for jury/witness duty shall normally be permitted to serve and will not be penalized in any way. They shall receive normal pay for the period of jury/witness duty, but any compensation received from jury/witness duty in excess of actual expenses shall be credited against such pay.</p> <p>Employees must submit to their supervisor a record from the court of the number of days served.</p> <p>References:</p> <p>Protection of Jurors Employment – 42 Pa. C.S.A. Sec. 4563</p>
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