

## ADMINISTRATIVE GUIDELINES FOR POLICY 237 – ELECTRONIC DEVICES

### I. Philosophy

While students are generally restricted from using their personal electronic devices during school or school activities, the Unionville-Chadds Ford School District recognizes that personal devices are present in our school buildings and on our campuses. It is the belief of the school district that these devices can have educational value when used properly and so allows their use in limited situations. Electronic devices shall not disrupt the educational environment.

### II. Allowances

#### 1. High School

The use of electronic devices is allowed in the following areas for high school students:

- High School Library Courtyard
- High School Cafeteria and Courtyard
- Secondary Buses
- Class change time
- On a case-by-case basis in classrooms and Library for uses approved by the Principal
- Extracurricular activities approved by the Principal

#### 2. Middle School

The use of electronic devices is allowed in the following areas for middle school students:

- Secondary Buses
- On a case-by-case basis in classrooms and Library for uses approved by the Principal
- Extracurricular activities approved by the Principal

#### 3. Elementary Schools

The use of electronic devices is allowed in the following areas for elementary students in Grades 3, 4, and 5 Only:

- Elementary Buses
- On a case-by-case basis in classrooms for uses approved by the Principal

### III. Prohibited

1. Unless it is a part of an approved activity, the taking of video or pictures is prohibited.
2. In the interest of limiting disruptions during school, students will not make voice phone calls. With permission, students can go to the school's main office to use their phone or a school phone.
3. Access to the school's wired network by personal devices is prohibited for all students. Elementary students are prohibited from accessing any part of the school's network.

#### **IV. Responsibilities**

##### **1. Students**

- A. As stated in Policy 237 – Electronic Devices, the Unionville-Chadds Ford School District allows for the use of personal electronic devices under certain circumstances. Students must adhere to Policy 815 – Acceptable Use of the Electronic Communications Systems while operating these devices.
- B. Students who wish to connect to the school’s wireless network will register their personal devices with building technology support. (See attached form). A parent signature is required for students to connect to the school’s wireless network.
- C. Students will safeguard their property; taking the appropriate cautions to shield it from damage, misuse or theft. The district shall not be liable for the loss, damage or misuse of any electronic device.

##### **2. School Staff**

- A. School staff will intervene if they observe students misusing personal electronic devices as defined by Policy 815 – Acceptable Use of the Electronic Communications Systems, Policy 237 – Electronic Devices, and these guidelines.

# Unionville-Chadds Ford School District

## Use of Personal Electronic Device During School - Elementary

Dear Parent or Guardian,

\_\_\_\_\_, has requested permission to use their personal electronic device during school. The district believes, that used properly, personal electronic devices can be effective tools for learning, however to ensure they do not interfere or disrupt the school learning environment, their use is limited by Policy 237 – Electronic Devices and its Administrative Guidelines.

Policy 237 allows for the use of personal electronic devices during school in some instances. All student technology use on personal or district-owned devices is regulated by Policy 815 (Acceptable Use of the Electronic Communications Systems), which specifically prohibits access of inappropriate material. In addition, policy 237 prohibits the taking of video or pictures during school unless it is part of an approved activity.

The district shall not be liable for the loss, damage or misuse of any personal electronic device.

Only students in Grades 3, 4, and 5 will be allowed to bring their personal electronic devices to school.

Personal electronic devices will not be taken outside for recess or other activities unless permitted by the Principal.

### STUDENT

With my parent(s) or guardian(s), I have read and understand policies 237, 815 and their administrative guidelines as they refer to student use of personal electronic devices.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### PARENT

I give my son/daughter permission to bring their personal electronic device to school.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

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### For School Use Only

Device Type, Brand and Model \_\_\_\_\_

